

Educational Program Series—4000

GRADUATION REQUIREMENTS

Chemeketa Community College degree and certificate requirements align with state guidelines and adhere to the college curriculum approval process.¹

Students who have taken more than a two (2) year break in enrollment or their studies have extended beyond five (5) years, will be moved to the most recent catalog requirements.

A maximum of 16 credits of “P” (Pass) grades may be applied to a degree. Specific degrees may deviate from this maximum or not allow P/NP grades for degree completion. A maximum of eight (8) credits of “P” (Pass) grades may be applied to a certificate of completion.

A. Associate of Arts (Oregon Transfer) Degree

To qualify for an Associate of Arts (Oregon Transfer) Degree, a student must meet these requirements:

1. Complete a minimum of 90 credits.
2. All courses must be passed with a grade of “C-” or better. Students must have a minimum cumulative GPA of 2.00 at the time the AAOT is awarded.
3. All Foundational Requirements and Discipline Studies courses must be a minimum of three credits, except for Health/Wellness/Fitness courses, which may be any number of credits.
4. Each level of a PE course (Beginning, Intermediate, and Advanced) will only count once towards degree completion.
5. Complete a minimum of 24 credits at Chemeketa.
6. Complete the following Foundational Requirements:
 - a. Writing: Students taking writing classes of three credits each must take WR 121, 122, and either WR 123 or 227. Students taking writing classes for four credits each must take WR 121 and either WR 122 or 227. A student must have eight credits of writing. Information Literacy is included in the Writing requirement.
 - b. Oral Communication: One course in the fundamentals of speech or communication designated by the college as meeting statewide criteria for speech communication.
 - c. Mathematics: One course in college-level mathematics number 100 or higher which meets statewide criteria for mathematics.
 - d. Health/Wellness/Fitness: One or more courses totaling at least three credits.
7. Complete the following Discipline Studies requirements, with at least one course meeting statewide criteria for Cultural Literacy (DPR):
 - a. Arts and Letters: Three courses chosen from at least two or more disciplines. The second year of a foreign language may be included, but not the first year. ASL is considered a foreign language.
 - b. Social Sciences: Four courses chosen from at least two or more disciplines.
 - c. Science/Math/Computer Science: Four courses chosen from at least two disciplines, including at least three laboratory courses in biological or physical science.

¹ Oregon Community Colleges Handbook & Planning Guide (CCWD)

Educational Program Series—4000 (Continued)

- d. Courses used to meet the Foundational requirements in Mathematics or Oral Communication may not be used to meet the Discipline Studies requirements listed above.
8. Complete Elective courses to bring the total number of credits to 90. Any college-level course designated by the college as acceptable, including a maximum of twelve credits of Career Technical Education courses may be applied towards the degree.

B. Associate of Science/Oregon Transfer Degree in Business (AS/OT-Bus)

To qualify for an Associate of Science/Oregon Transfer Degree in Business, a student must meet these requirements:

1. Complete a minimum of 90 credits.
2. All courses must be passed with a grade of “C-” or better. Students must have a minimum cumulative GPA of 2.00 at the time the ASOT-Business is awarded.
3. All Foundational Requirements and Distribution Requirement courses must be a minimum of three credits.
4. Each level of a PE course (Beginning, Intermediate, and Advanced) will only count once towards degree completion.
5. Complete a minimum of 24 credits at Chemeketa.
6. Complete the following Foundational Requirements:
 - a. Writing: A student must have eight credits of Writing. Information Literacy will be included in the Writing requirement. Students taking writing courses of three credits each must take WR 121, 122, and 227. Students taking writing classes of four credits each must take WR 121 and either WR 122 or 227.
 - b. Oral Communication: One course in the fundamentals of speech or communication designated by the college as meeting statewide criteria for speech communication.
 - c. Mathematics: A minimum of three courses for which MTH 095 is a prerequisite, including one course in statistics.
 - d. Computer Applications: Proficiency in word-processing, spreadsheet, database, and presentation software as demonstrated by successful completion of applicable courses.
7. Complete the following Distribution Requirements, with at least one course meeting statewide criteria for Cultural Literacy (DPR):
 - a. Arts and Letters: Three courses chosen from two or more disciplines. The second year of a foreign language may be included, but not the first year. ASL is considered a foreign language.
 - b. Social Sciences: Four courses chosen from two or more disciplines with a minimum of two courses in “Principles of Economics” (to include microeconomics and macroeconomics) at the 200 level. The courses in economics must be completed with a grade of “C-” or better.
 - c. Science/Math/Computer Science: Four courses chosen from at least two disciplines, including at least three laboratory courses in biological or physical science.
 - d. Courses used to meet the Foundational Requirements in Mathematics or Oral Communication may not be used to meet the Distribution Requirements listed above.

Educational Program Series—4000 (Continued)

8. Complete the following Business-Specific Requirements. Each course in this section must be completed with a grade of “C” or better.
 - a. A minimum of three to four credits in BA 101 Introduction to Business.
 - b. A minimum of eight credits in BA 211, 213: Financial, Managerial Accounting. (BA 211, 212, and 213 can be used to satisfy the requirement if below eight credits).
 - c. A minimum of three to four credits in BA 226 Business Law 1 (or other advisor-approved Business elective).
9. Complete Electives and or University-Specific Prerequisites (depending on choice of transfer institution) to bring the total number of credits to 90. A maximum of twelve credits in Career and Technical Education courses may be applied toward the degree.

C. Associate of Science/Oregon Transfer Degree in Computer Science (AS/OT-CS)*

To qualify for an Associate of Science/Oregon Transfer Degree in Computer Science, a student must meet these requirements:

1. Complete a minimum of 90 credits.
2. All courses must be passed with a grade of “C-” or better. Students must have a minimum cumulative GPA of 2.00 at the time the AS/OT-CS is awarded.
3. All Foundational Requirements and Discipline Studies courses must be a minimum of three credits, except for Health/Wellness/Fitness courses, which may be any number of credits.
4. Each level of a PE course (Beginning, Intermediate, and Advanced) will only count once towards degree completion.
5. Complete a minimum of 24 credits at Chemeketa.
6. Complete the following Foundational Requirements:
 - a. Writing: Students taking writing courses of three credits each must take WR 121, 122, and 227. Students taking writing classes of four credits each must take WR 121 and either WR 122 or 227. A student must have eight credits of Writing. Information Literacy will be included in the Writing requirement.
 - b. Oral Communication: One course in the fundamentals of speech or communication designated by the college as meeting the statewide criteria for speech communication.
 - c. Mathematics: Must include at minimum MTH 251 Differential Calculus and MTH 252 Integral Calculus.
 - d. Health/Wellness/Fitness: One or more courses totaling at least three credits.
7. Complete the following Discipline Studies requirements, with at least one course meeting the statewide criteria for Cultural Literacy (DPR):
 - a. Arts and Letters: Three courses chosen from two or more disciplines. The second year of a foreign language may be included, but not the first year. ASL is considered a foreign language.
 - b. Social Sciences: Four courses chosen from two or more disciplines.
 - c. Science/Math/Computer Science: Four courses from at least two disciplines, including at least three laboratory courses in biological or physical science. The required computer science courses in this degree will satisfy one course from this group.

Educational Program Series—4000 (Continued)

- d. Courses used to meet the Foundational requirements in Mathematics or Oral Communication may not be used to meet the Distribution requirements listed above.
8. Complete the following Computer Science-Specific requirements. Each course in this section must be completed with a grade of “C” or better.
 - a. Four credits in CS 160 Computational Thinking.
 - b. Four credits in CS 161 Computer Science 1.
 - c. Four credits in CS 162 Computer Science 2.
 - d. Four credits in CS 260 Computer Science 3: Data Structures.
9. Complete Electives and/or University-Specific Prerequisites to bring the total number of credits to 90. A maximum of 12 credits in Career and Technical Education courses may be applied toward the degree.

*All Foundational and Discipline Studies courses (except those in the Health/Wellness/Fitness category) must meet statewide outcomes and criteria for the specific area.

D. Associate of General Studies

To qualify for an Associate of General Studies Degree, a student must meet these requirements:

1. Complete a minimum of 90 credits.
2. Earn a minimum cumulative GPA of 2.00 or above at time the AGS is awarded.
3. All General Education and Distribution requirement courses must be a minimum of three credits, except for Health/Wellness/Fitness courses, which may be any number of credits.
4. Each level of a PE course (Beginning, Intermediate, and Advanced) will only count once towards degree completion.
5. Complete a minimum of 24 credits at Chemeketa.
6. Complete the following General Education requirements:
 - a. Writing: Six credits, including WR 121 and one additional Writing course. Each must be passed with a grade of “C-” or better.
 - b. Communication: Three credits of COMM 100 or higher.
 - c. Mathematics: Three credits of MTH 053 or higher with a grade of “C-” or better.
 - d. Health/Wellness/Fitness: One or more courses totaling at least three credits.
 - e. Digital Literacy: Demonstrated by course completion.
7. Complete the following Distribution requirements:
 - a. Arts and Letters: Nine credits
 - b. Social Sciences: Twelve credits chosen from at least two disciplines.
 - c. Science: Eight credits of biological or physical science courses. Each course must include a laboratory.
8. Complete Elective courses to bring the total number of credits to 90.
 - a. A maximum of 36 credits of Career Technical Education courses may be applied toward the degree.
 - b. Developmental courses numbered less than 50 do not meet the requirements of the AGS degree.

Educational Program Series—4000 (Continued)

- c. A maximum of 12 credits of Health and Human Performance/Physical Education activity courses may be applied toward the degree.
- d. A maximum of 12 credits of Cooperative Work Experience may be applied toward the degree.

E. Associate of Science

To qualify for an Associate of Science Degree, a student must meet these requirements:

1. Complete a minimum of 90 credits.
2. All courses must be passed with a “C-” or better. Earn a minimum cumulative GPA of 2.00 or above at the time the AS is awarded.
3. All General Education requirement courses must be a minimum of three credits, except for Health/Wellness/Fitness courses, which may be any number of credits.
4. Each level of a PE course (Beginning, Intermediate, and Advanced) will only count once towards degree completion.
5. Complete a minimum of 24 credits at Chemeketa.
6. Complete the following General Education Requirements:
 - a. Writing: Six credits, including WR 121 and one additional Writing course for which WR 121 is a prerequisite.
 - b. Oral Communication: Three credits of COMM 100 or higher.
 - c. Mathematics: Four credits of MTH 111 or higher.
 - d. Health/Wellness/Fitness: One or more courses totaling at least three credits.
 - e. Digital Literacy: Demonstrated by course completion.
 - f. Arts and Letters: Nine credits chosen from at least two disciplines.
 - g. Social Science: Nine credits chosen from at least two disciplines.
 - h. Science: Twelve credits of biological or physical science courses. Each course must include a laboratory.
7. Complete Elective courses to bring the total number of credits to 90.
 - a. All courses must be 100 level or above and be lower division collegiate courses.

F. Associate of Arts Transfer (AAT)

To qualify for an Associate of Arts Transfer degree, a student must meet these requirements:

1. Complete a minimum of 90 credits.
 - a. The requirements of the specific award may not exceed 108 quarter credits.
2. All courses should be aligned with the student’s intended program of study and the degree requirements of the baccalaureate institution to which the student plans to transfer.
3. All courses must be passed with a grade of “C-” or better. Students must have a minimum cumulative GPA of 2.00 at the time the AAT is awarded.
4. Each Associate of Arts Transfer degree must include major specific requirements. The specific courses and categories required are determined by the Major-specific Memoranda of Understanding (MOU). All individual courses required in the major specific requirements will apply to major, general education, and/or degree requirements at each of the Oregon public universities.

Educational Program Series—4000 (Continued)

5. The Associate of Arts Transfer degree(s) include at least eight (8) courses/minimum 30 credits of embedded coursework called the Core Transfer Map (CTM).
 - a. Unless noted otherwise in the specific major requirement for an individual AAT award, courses used to satisfy CTM requirements may also be used to satisfy major requirements.
 - b. All CTM courses must be a minimum of three (3) credits.
 - c. The CTM portion includes six (6) specific course categories. At least eight (8) courses across those six (6) categories must be completed.
 - d. The CTM must total a minimum of 30 credits.
 - i. If the completion of the eight (8) required courses does not total 30 credits, any additional course designated as meeting the statewide criteria for Arts and Letters, Social Sciences, or Math/Science, Computer Science may be used to bring the total to 30 credits.
 - e. Individual AAT majors may designate that specific courses must be taken to fulfill the CTM requirements for that major, as outlined in the major specific requirements in the MTM MOU.
 - f. CTM Course Categories and Criteria:
 - i. Writing: College/English Composition 1 (Writing 121).
 - ii. Mathematics: One course in college-level mathematics designated by the MTM workgroup as meeting the statewide criteria for mathematics.
 - iii. Arts and Letters: Two courses designated as meeting the statewide criteria for Arts and Letters.
 - iv. Social Sciences: Two courses designated as meeting the statewide criteria for Social Sciences.
 - v. Natural Sciences: Two laboratory courses in biological and/or physical sciences designated as meeting the statewide criteria for Math/Science/Computer Science.
 - vi. Cultural Literacy: One of the required courses selected for Arts and Letters, Social Sciences, or Natural Sciences must also be designated as meeting the statewide criteria for cultural literacy.
6. Students must complete the specific requirements designated for the individual AAT major as outlined in the major specific requirements.
7. Individual AAT majors may designate that specific courses must be taken to fulfill the CTM requirements for that degree. Specific requirements can be found as a part of the major specific MOU on the HECC website and outlined in the Community College and Workforce Development (CCWD) Handbook.
8. All specific courses designated in the major specific requirements for an individual AAT will be transferable and apply to requirements in the major at any Oregon public university, except as noted in the major specific requirements in the MOU and outlined in the major specific section of the CCWD handbook.
9. Any college-level course designated by the college as acceptable can be used for elective credits. A maximum of 12 credits of collegiate-level Career and Technical education courses may be applied towards the degree.
 - a. Individual AAT majors may recommend specific elective courses and/or indicate where specific elective courses may be required by an individual public university in Oregon.

Educational Program Series—4000 (Continued)

G. Associate of Science Transfer (AST)

To qualify for an Associate of Science Transfer degree, a student must meet these requirements:

1. Complete a minimum of 90 credits.
 - a. The requirements of the specific award may not exceed 108 quarter credits.
2. All courses should be aligned with the student's intended program of study and the degree requirements of the baccalaureate institution to which the student plans to transfer.
3. All courses must be passed with a grade of "C-" or better. Students must have a minimum cumulative GPA of 2.00 at the time the AST is awarded.
4. Each Associate of Science Transfer degree must include major specific requirements. The specific courses and categories required are determined by the Major-specific Memoranda of Understanding (MOU). All individual courses required in the major specific requirements will apply to major, general education, and/or degree requirements at each of the Oregon public universities.
5. The Associate of Science Transfer degree(s) include at least eight (8) courses/minimum 30 credits of embedded coursework called the Core Transfer Map (CTM).
 - a. Unless noted otherwise in the specific major requirement for an individual AST award, courses used to satisfy CTM requirements may also be used to satisfy major requirements.
 - b. All CTM courses must be a minimum of three (3) credits.
 - c. The CTM portion includes six (6) specific course categories. At least eight (8) courses across those six (6) categories must be completed.
 - d. The CTM must total a minimum of 30 credits.
 - i. If the completion of the eight (8) required courses does not total 30 credits, any additional course designated as meeting the statewide criteria for Arts and Letters, Social Sciences, or Math/Science/Computer Science may be used to bring the total to 30 credits.
 - e. Individual AST majors may designate that specific courses must be taken to fulfill the CTM requirements for that major, as outlined in the major specific requirements in the MTM MOU.
 - f. CTM Course Categories and Criteria:
 - i. Writing: College/English Composition 1 (Writing 121).
 - ii. Mathematics: One course in college-level mathematics designated by the MTM workgroup as meeting the statewide criteria for mathematics.
 - iii. Arts and Letters: Two courses designated as meeting the statewide criteria for Arts and Letters.
 - iv. Social Sciences: Two courses designated as meeting the statewide criteria for Social Sciences.
 - v. Natural Sciences: Two laboratory courses in biological and/or physical sciences designated as meeting the statewide criteria for Math/Science/Computer Science.

Educational Program Series—4000 (Continued)

- vi. Cultural Literacy: One of the required courses selected for Arts and Letters, Social Sciences, or Natural Sciences must also be designated as meeting the statewide criteria for cultural literacy.
6. Students must complete the specific requirements designated for the individual AST major as outlined in the major specific requirements.
7. Individual AST majors may designate that specific courses must be taken to fulfill the CTM requirements for that degree. Specific requirements can be found as a part of the major specific MOU on the HECC website and outlined in the Community College and Workforce Development (CCWD) handbook.
8. All specific courses designated in the major specific requirements for an individual AST will be transferable and apply to the requirements in the major at any Oregon public university, except as noted in the major specific requirements in the MOU and outlined in the major specific section of the CCWD handbook.
9. Any college-level course designated by the college as acceptable can be used for elective credits. A maximum of 12 credits of collegiate-level Career and Technical education courses may be applied towards the degree.
 - a. Individual AST majors recommend specific elective courses and/or indicate where specific elective courses may be required by an individual university in Oregon.

H. Associate of Applied Science Degree

To qualify for an Associate of Applied Science Degree, a student must meet these requirements:

1. Complete a minimum of 90 credits.
2. Earn a minimum cumulative GPA of 2.00 or above at the time the AAS is awarded.
3. Complete the required courses and credits listed in the college catalog for a Career and Technical Education program.
4. Complete a minimum of 24 credits at Chemeketa.
5. Complete the following Related Instruction (nine credits minimum) and Digital Literacy requirements:
 - a. Writing (a minimum of three (3) credits).
 - b. Human Relations/Psychology/Sociology.
 - c. Computation/Mathematics.
 - d. Digital Literacy as demonstrated by course completion*
6. Complete the following General Education Electives and additional credit requirements:
 - a. A total of three credits taken from at least one of the following three areas:
 - i. Arts and Letters
 - ii. Science/Applied Science
 - iii. Social Science
 - b. Complete three additional credits from any of these areas: Health and Human Performance/Physical Education, Arts and Letters, Mathematics, Science/Applied Science, Social Science, Writing**, English as a Non-Native Language**, Reading**, and Study Skills**

Educational Program Series—4000 (Continued)

*Students will demonstrate Digital Literacy through receiving a grade of “C” or better in the program approved course.

** Must be 100 level or higher

I. Certificate of Completion

To qualify for a Certificate of Completion, a student must meet these requirements:

1. Complete the required courses and credits listed in the college catalog for a Certificate of Completion.
2. Earn a minimum cumulative GPA of 2.0 or above at the time the certificate is awarded.
3. Complete a minimum of 12 credits at Chemeketa.
4. For Certificates of Completion of one year or greater in length:
 - a. Meet Digital Literacy requirements as demonstrated by course completion*
 - b. Complete the following Related Instruction requirements:
 - i. Writing
 - ii. Human Relations/Sociology/Psychology
 - iii. Computation

*Students will demonstrate Digital Literacy through receiving a grade of “C” or better in the program approved course.

Adult High School Diploma

Chemeketa awards Adult High School diplomas through the High School Completion Program. Such diplomas are awarded in accordance with state and college requirements for credits, areas of study, and minimum competencies.

J. GED Certificate

GED (General Education Development) Certificates are awarded by the Oregon State Department of Education. Chemeketa provides GED test preparation classes and test administration.

June 25, 1985

Adopted College Council

May 10, 2006; April 13, 2018; May 21, 2021

Revised